Direct Deposit Request for Children's Special Allowances

Do you have to fill out this form?

If you are an agency

Fill out Part A of this form (below) to sign up for direct deposit, update banking information or cancel direct deposit of the agency monthly children's special allowances (CSA) payments.

We provide a definition of agency on page 3.

If you are a foster parent

Fill out Part B of this form (on the next page) to sign up for direct deposit if an agency requested that you receive the CSA payments directly from the Canada Revenue Agency (CRA) or you want to update your banking information or cancel the direct deposit of the monthly children's special allowances (CSA) payments.

You do not have to fill out this form every year. This request will remain in effect until you submit a new Form RC113, Direct Deposit Request for Children's Special Allowances, to either update your direct deposit information or cancel the service.

Part A - To be filled out by the agen	cy that is eligible	for CSA payments		
Section 1 – Agency information				
Business number:			1 1 1	
Name of agency:				
Apt. No. – Street No., Street name, PO Box, RR:				
City:				
Province or territory:				
Postal code:			_	
Telephone number:				
Section 2 – Direct deposit				
Select one box only:	Sign up for direct	deposit Update ba	anking information Cancel d	lirect deposit
Fill in the banking information below (see the exar agency cheque marked "VOID" instead.	nple on the bottom of the	e next page). If this is your	first time asking for direct deposit, y	ou can attach a blank
The account must be in the name of the agency a the agency's bank account information provided, v				dvises us of an update in
,	This is the first tir	ne we are asking for direct	deposit. We have attached to this fill in the banking information.	orm a blank agency
Enter your current banking information:				
Enter your current banking information.	Branch number (5 digits)	Institution number (3 digits)	Account number (12 digits ma	ximum)
If you selected "Update banking information," enter the old banking information we have on file:	r			
and the banking information we have on his.	Branch number (5 digits)	Institution number (3 digits)	Account number (12 digits ma	.ximum)
Section 3 – Agency authorization				
		o.f		
(Print name)		, of	(Name of the agency)	
am the chief executive officer of the agency and the deposit the monthly CSA payments into the account				
			Date:	
Signature of ch	nief executive officer of a	gency	Ye	ar Month Day



Part B – To be filled out by the foster parent eligible for CSA payments

Fill in this part if an agency requested that you receive the CSA payments directly from the CRA. This request must have been made on Form RC64, Children's Special Allowances.

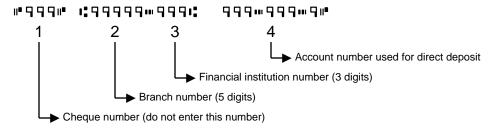
We will deposit the monthly CSA payments directly into your account at a financial institution in Canada.

Section 1 – Foster parent information					
Business number:					
First name:				_	
Last name:				_	
Apt. No. – Street No., Street name, PO Box, RR:				_	
City:				_	
Province or territory:				_	
Postal code:					
Telephone number:					
Section 2 – Direct deposit					
Select one box only:	Sign up for direct	deposit Update ba	anking information	Cancel direct deposit	
Fill in the banking information below (see the exar marked "VOID" instead. The account must be in the name of the foster par update in the foster parent's bank account informa	ent and hold Canadian tion provided, we may c	funds at a financial institution deposit the payments into the	on in Canada. If the financial ne new account.	l institution advises us of a	
Enter your current banking information:					
	Branch number (5 digits)	Institution number (3 digits)	Account number (12 d	ligits maximum)	
If you selected "Update banking information," ente	r	, ,			
•	Branch number (5 digits)	Institution number (3 digits)	Account number (12 d	ligits maximum)	
Section 3 – Foster parent authorization	on				
As the foster parent eligible for monthly CSA payn further notice.	nents, I authorize the Re	eceiver General to directly o	deposit the monthly CSA pay	yments into my account ur	ntil
			Date:		ı
Signa	ature of foster parent			Year Month	Day

Personal information (including the BN) is collected for the purposes of the administration or enforcement of the Children's Special Allowances Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be used or disclosed for purposes of other federal Acts that provide for the imposition and collection of a tax. The information collected may be disclosed to other federal, provincial, territorial, or foreign government institutions to the extent authorized by law. Under the Privacy Act, individuals have a right of protection, access to and correction of their personal information, or to file a complaint with the Privacy Commissioner of Canada regarding the handling of their personal information. Refer to Personal Information Bank CRA PPU 620 on Info Source at canada.ca/cra-info-source.

Example of banking information

Enter the branch number, the institution (transit) number, and your complete account number in the areas provided. You can find these numbers in your passbook, on your bank statement, encoded deposit slip, or cheque, or by contacting your financial institution.



What is an agency?

The term agency applies to:

- federal, provincial, and territorial departments
- agencies appointed by a province or territory for the protection and care of children
- · group foster homes
- institutions licensed or otherwise approved by a province or territory to have custody and care of children

Direct deposit

Direct deposit is a fast, convenient, and secure way to get your CRA payments directly into your account at a financial institution in Canada. There is little risk of direct deposit payments being lost, stolen, or damaged, as can happen with cheques.

If you change any account into which we deposit a payment, do not close the old account until we start to deposit the payment into the new account.

If you move, let us know your new address **immediately**. Otherwise, your payments may stop, even if you use direct deposit and your bank account does not change.

For more information

For more information, go to canada.ca/cra-csa or call 1-833-378-8272.

To get our forms and publications, go to canada.ca/cra-forms or call 1-800-387-1193.

Where do you send this form?

Send this form to the following tax centre:

Prince Edward Island Tax Centre 275 Pope Road Summerside PE C1N 6A2