

Direct Deposit Request Form for Corporations

- Use this form to have the corporation's income tax refunds deposited directly into the corporation's account at a financial institution.
- Attach this form to the corporation's return or send it to the nearest Canada Revenue Agency office.
- To change a request for direct deposit, you have to submit a new Direct Deposit Request Form for Corporations.
- For more information about direct deposit, see the back of this form.

Part 1 – Identification

Corporation name			
Head office address			Business Number
City	Province or territory	Postal code	Telephone number Area code
Check one only (✓)	Start direct deposit		Change direct deposit information
Check this box if this direct dep	osit request is a requirement of th	ne Large Value Transfer Serv	vice (LVTS) registration (see conditions on back)

Part 2 – Routing information

Attach a corporation cheque marked "void" or complete the banking information area below :

Branch number (5-digit number)

Institution number (3-digit number)

Account number (maximum 12-digit number)

You can find these numbers in your passbook, on your bank statement, encoded deposit slip, or cheque, or by contacting your financial institution in Canada.

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	This is the branch	4 This is the sthe institution number number (5-digit number not enter this number).		deposit.		
Part 3 – Authorization						
I,(Name in block letters)	, of		(Address)	, am an authorized		
signing officer for the purpose of completing this Direct Deposit Request Form for Corporations on behalf of the corporation.						
Signature of authorized signin	g officer of the corpora	ation	Position, office, or rank			
Area code Tele	phone number		Year Month Day			
T2-DD E (06) (Vous pouvez obtenir ce formulaire en français à www.arc.gc.ca .)						

Direct deposit information

- Advantages of direct deposit

- Direct deposit is an optional service, however it is mandatory for refunds over \$25,000,000. If you choose this service, we will deposit the corporation's income tax refund into the corporation's account at a financial institution. If you do not choose this service, we will continue to mail you cheques.
- Direct deposit is a convenient, dependable, and time-saving method of receiving payments.
- There is little risk of direct deposit payments being lost, stolen, or damaged as may happen with cheques.

– What conditions apply? –

- We will use this authorization only to deposit the corporation's income tax refunds. For other types of refunds, please visit our Web site at **www.cra.gc.ca** or call us at 1-800-959-5525.
- You do not have to complete this form every year. This direct deposit request will remain in effect unless it is cancelled or until you submit a new Direct Deposit Request Form for Corporations.
- To cancel the direct deposit service call us at 1-800-959-5525.
- The account must be in the name of the corporation and hold Canadian funds at a financial institution in Canada.
- If the financial institution advises us of a change in the corporation's banking information, we may deposit the refund into the new account.
- If, for any reason, we cannot deposit funds into the account, we may mail you a cheque to the address we have on file.
- If you expect a refund of over \$25,000,000, direct deposit is mandatory, along with registering with the Large Value Transfer Service (LVTS). Contact the nearest Canada Revenue Agency office listed at www.cra.gc.ca/contact to make sure you are registered.