

SCHEDULE C WORKSHEET (SELF-EMPLOYMENT)

Name of Business: _____

Type of Business: _____

Address of Business: _____

Total Revenue (1099s plus other revenue)	\$
Returns & allowances (refunds to customers)	\$
Cost of goods sold (most service providers do not use COGS)	\$

*COGS is direct production costs, such as building materials for a carpenter. Wholesalers and retailers have a more complicated calculation related to goods available for resale.

EXPENSE CATEGORY	AMOUNT	COMMENTS
Advertising		
Commissions		
Employee benefits		
Insurance other than health		
Interest payments		
Legal & professional services		
Office expense (i.e. rent)		
Rent/lease equipment or vehicles		
Repairs & maintenance		
Supplies (generally anything below \$500)		
Taxes (not income or sales) and license fees		
Travel & Lodging		
Meals and entertainment		
Utilities		
Wages		
Telephone (local, long distance, cell)		
Postage & Delivery (U.S. mail, overnight delivery, couriers)		
Professional reference materials (books, magazines, training materials, etc.)		
Professional membership dues		
Continuing professional education		
On-Line Services (e.g. Internet, AOL)		
Other expenses?		

