



Direct Deposit Request for Non-Resident Account Holders and NR7-R Refund Applicants

Use this form, if you are the owner or holder of a non-resident tax account or a non-resident of Canada filing a Form NR7-R, *Application for Refund of Part XIII Tax Withheld*, and you want the Canada Revenue Agency (CRA) to deposit your refunds directly into your bank account at a Canadian financial institution.

Note: The CRA cannot deposit refunds directly into bank accounts at financial institutions that are outside of Canada.

Owner or holder of a non-resident tax account

If you are the owner or holder of a non-resident tax account, complete Option 1 in Part B if you want CRA to:

- deposit your refunds from the applicable tax account directly into your bank account at a Canadian financial institution; or
- change the direct deposit information you previously provided.

NR7-R refund applicant

If you are a non-resident of Canada filing a Form NR7-R, *Application for Refund of Part XIII Tax Withheld*, complete Option 2 in Part B if you want CRA to deposit your refund directly into your bank account at a Canadian financial institution. As a non-resident of Canada, you must attach a separate request for direct deposit to each Form NR7-R if you want us to deposit the refund directly into your bank account.

You can find instructions on how to send this form on page 2. For more information on direct deposit, go to www.cra.gc.ca/directdeposit.

Part A – Identification	
Last name and first name for individuals, or name of the corporation, estate, or trust	Non-resident account number (required only for Option 1) <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px;"></div> </div>
Part B – Direct deposit routing information	
Complete either Option 1 or Option 2, not both, with the information of the bank account where you would like your cheque deposited directly.	
<input type="checkbox"/> Option 1 – For the owner or holder of a non-resident tax account	
Tick the appropriate box (tick one box only): <input type="checkbox"/> New request <input type="checkbox"/> Change	
Bank Account Information	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> </div> <div style="display: flex; justify-content: space-around; font-size: small;"> Branch number Institution number Bank Account number </div>
OR	
<input type="checkbox"/> Option 2 – For an NR7-R refund applicant	
Bank Account Information	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 150px; height: 20px;"></div> </div> <div style="display: flex; justify-content: space-around; font-size: small;"> Branch number Institution number Bank Account number </div>
Part C – Certification	
An authorized person must sign and date this request. By signing and dating this form, you authorize the CRA to deposit refunds directly into the bank account identified in Part B. For more information on who can sign this form, see page 2.	
I, _____, certify that the information on this request is correct and complete. (print name)	
Signature	Telephone number
	Year Month Day <div style="display: flex; justify-content: space-around; font-size: small;"> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> </div>

Personal information is collected under the *Income Tax Act* to administer tax, benefits, and related programs. It may also be used for any purpose related to the administration or enforcement of the Act such as audit, compliance and the payment of debts owed to the Crown. It may be shared or verified with other federal, provincial/territorial government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the *Privacy Act*, individuals have the right to access their personal information and request correction if there are errors or omissions. Refer to Info Source at www.cra.gc.ca/gncy/tp/nfsrc/nfsrc-eng.html, Personal Information Bank(s) CRA PPU 094.

Information and instructions

Part A – Identification

If you are the owner or holder of a non-resident tax account, the name must be the same as the one the CRA has on file for that account. You must also enter the nine-character non-resident tax account number.

If you are requesting the direct deposit of a non-resident Part XIII tax refund, the name on this request must be the same as the name of the applicant on Form NR7-R, *Application for Refund of Part XIII Tax Withheld*. Leave the non-resident account number blank.

Part B – Direct deposit routing information

- The bank account number you give the CRA **must** be in the name of the individual, corporation, trust, or estate shown in Part A, and hold Canadian funds at a financial institution in Canada.
- If the CRA cannot deposit funds into the bank account you identified, it will mail a cheque to the address on file of the owner or holder of the non-resident account number or the applicant on Form NR7-R.
- If you are the owner or holder of a non-resident account, the CRA will continue to send you refunds by cheque until it has processed your form.

Option 1 – Owner or holder of a non-resident tax account

- Tick the appropriate box to **start** direct deposit or **change** your direct deposit information.
- Tell the CRA to which account you want your refunds deposited. Enter the branch number, the institution number, and your bank account number. You can find these numbers in your passbook, on your bank statement, or on a personal deposit slip or cheque, or you can get them from your financial institution. See the example below. Otherwise, write the word "VOID" across the face of a blank cheque, and attach the cheque to the form.

Changing your information

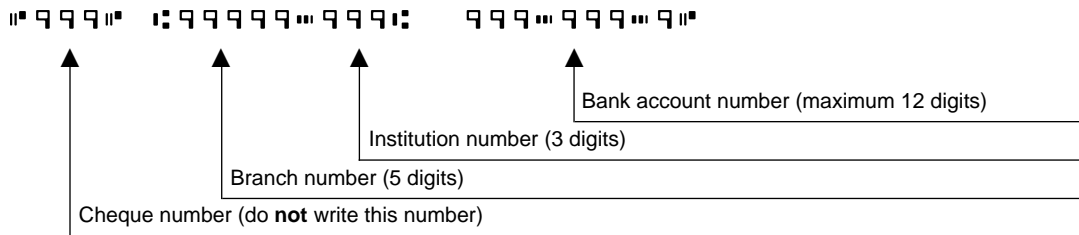
To make changes to your information after the CRA has started depositing your refunds directly into your bank account, you must fill in a new Form NR304, *Direct Deposit Request for Non-Resident Account Holders and NR7-R Refund Applicants*. You can change any of the following:

- branch number of your financial institution
- the financial institution's number
- your bank account number

Option 2 – NR7-R refund applicant

Tell the CRA to which account you want your refunds deposited. Enter the branch number, the institution number, and your bank account number. You can find these numbers in your passbook, on your bank statement, or on a personal deposit slip or cheque, or you can get them from your financial institution. See the example below. Otherwise, write the word "VOID" across the face of a blank cheque and attach the cheque to the form.

Example of information on a cheque



Part C – Certification

Only a person with proper authority can sign and date the form. The form must be **signed** and **dated** for the CRA to process the request.

Option 1 – Owner or holder of a non-resident tax account

The account owner or holder is the only person allowed to sign this form. For example, the owner of a business or the executor of an estate can sign. However, an **authorized representative cannot** sign this form. If the form is signed by a person whose name is different from the name of the owner or holder on record with the CRA, the CRA will not process the request for direct deposit.

Once you complete this form, send it to the Non-Resident Withholding Section, Sudbury Tax Center, Post Office Box 20000, Station A, Sudbury ON P3A 5C1, Canada. Also, you can send the completed form by fax to **705-677-7712** or **1-866-765-8460**. For more information, go to www.cra.gc.ca/directdeposit or call **1-855-284-5946**.

Option 2 – NR7-R refund applicant

You must attach the related Form NR7-R to this request. The applicant or the authorized person that signs the certification on Form NR7-R **must be the same** person that signs this request for direct deposit. The CRA will not process this request for direct deposit if the signatures on the forms are different.

After you complete this form and Form NR7-R, send them to the Non-Resident Withholding Section, Sudbury Tax Center, Post Office Box 20000, Station A, Sudbury ON P3A 5C1, Canada. For information on how to ask for a refund, see page 2 of Form NR7-R at www.cra.gc.ca/forms. For more information, call **1-855-284-5946** from Canada or the United States, or **613-940-8499** from elsewhere. The CRA accepts collect calls by automated response.